

Thank You Cards

QUANTITY	ITEM NO.	LETTERING STYLE	PRICE £
WORDING NO.	INK COLOUR	INSERT COLOUR	PRICE £
WORDING REQUIRED (please write in full):			COLOURED INK CHARGE £

TOTAL £

Order of Service

Inside pages will all be printed in lettering style 'Times'
We will accept Order of Service information on additional sheets if necessary

QUANTITY	ITEM NO.	DESIGN/MONOGRAM NO.	PRICE £
LETTERING STYLE (front cover only):	INK COLOUR	COLOURED INK CHARGE £	
INSERT COLOUR	PLEASE TICK BOX <input type="checkbox"/> IF EXTRA INSERT IS REQUIRED @ £55 PER INSERT £		

BRIDES NAME (please write as to be printed) _____

GROOMS NAME (please write as to be printed) _____

LOCATION OF CEREMONY _____

TIME OF CEREMONY _____ WEDDING DATE _____

(The following items in *bold type will be printed unless otherwise indicated. (State hymn required if not all verses are being used, supply copy of wording required):

***BRIDAL MARCH 'LOHENGRIN' - WAGNER**

HYMN NO. _____

***THE MARRIAGE**

***PRAYER**

HYMN NO. _____

***ADDRESS**

HYMN NO. _____

***BENEDICTION**

***WEDDING MARCH - MENDELSSOHN**

PLEASE NOTE: If more than three hymns are required, there will be an additional charge. For large Orders of Service please type text & provide on a disk or e-mail. If it is not possible to type the text, please send a NEAT, LEGIBLE copy on lined paper

TOTAL £

Menu

Inside pages will all be printed in lettering style 'Times'
We will accept Menu information on additional sheets if necessary

QUANTITY	ITEM NO.	DESIGN/MONOGRAM NO.	PRICE £
LETTERING STYLE (front cover only):	INK COLOUR	COLOURED INK CHARGE £	
INSERT COLOUR	LOCATION OF RECEPTION		

BRIDES NAME (please write as to be printed) _____

GROOMS NAME (please write as to be printed) _____

TIME OF RECEPTION _____ WEDDING DATE _____

TOASTS	

MENU

TOTAL £

Personalised Accessories

Please state any extra information when ordering accessories such as: Monogram No., Verse No. required on bookmarks, & colour (gold & silver) of engraved name plate

BRIDES NAME (please write as to be printed) _____

GROOMS NAME (please write as to be printed) _____

WEDDING DATE _____ VERSE NUMBER (for bookmarks – own verse add £15.00) _____ PRICE £ _____

1. QUANTITY _____ ITEM NO. _____ PRICE £ _____

DESIGN/MONOGRAM NO. _____ FOIL/INK COLOUR _____ COLOURED INK CHARGE £ _____

2. QUANTITY _____ ITEM NO. _____ PRICE £ _____

DESIGN/MONOGRAM NO. _____ FOIL/INK COLOUR _____ COLOURED INK CHARGE £ _____

3. QUANTITY _____ ITEM NO. _____ PRICE £ _____

DESIGN/MONOGRAM NO. _____ FOIL/INK COLOUR _____ COLOURED INK CHARGE £ _____

4. QUANTITY _____ ITEM NO. _____ PRICE £ _____

DESIGN/MONOGRAM NO. _____ FOIL/INK COLOUR _____ COLOURED INK CHARGE £ _____

5. QUANTITY _____ ITEM NO. _____ PRICE £ _____

DESIGN/MONOGRAM NO. _____ FOIL/INK COLOUR _____ COLOURED INK CHARGE £ _____

Prices include Silver or Gold foil. You may choose Black, Bronze, Rose, Teal foil for an extra £6.00

TOTAL £

Prices include a **Free** Design Motif (where applicable). Monograms = £10.00 per order & take 5-7 Days

Other Accessories

1. QUANTITY _____ ITEM NO. _____ PRICE £ _____

INK COLOUR _____ COLOURED INK CHARGE £ _____

2. QUANTITY _____ ITEM NO. _____ PRICE £ _____

INK COLOUR _____ COLOURED INK CHARGE £ _____

3. QUANTITY _____ ITEM NO. _____ PRICE £ _____

INK COLOUR _____ COLOURED INK CHARGE £ _____

4. QUANTITY _____ ITEM NO. _____ PRICE £ _____

INK COLOUR _____ COLOURED INK CHARGE £ _____

5. QUANTITY _____ ITEM NO. _____ PRICE £ _____

INK COLOUR _____ COLOURED INK CHARGE £ _____

TOTAL £

Payment/Postage & Packaging

TICK WHICH DELIVERY SERVICE YOU REQUIRE

Standard Delivery £4.99 or **FREE** with orders over **£50.00**

Express Delivery £60.00. Mark front of order form 'Express' and **** phone if order is faxed to ensure order has been received

Delivery outside mainland UK (price on application)

PAYMENT - TOTAL SALE (including ink charges) £ _____

BLACK & WHITE (Email/Fax) LAYOUT PROOF £6.00 £ _____

POSTED LAYOUT PROOF £15.00 £ _____

CARD PROOF £35.00 £ _____

POSTAGE & PACKAGING CHARGE £ _____

TOTAL AMOUNT DUE £

METHOD OF PAYMENT PLEASE TICK YOUR METHOD OF PAYMENT:

CHEQUE Bank Transfer (Sort Code: **20-20-15** Acc No: **60680753**) (Cheques should be made payable to: On Time Design) We do not accept C.O.D. purchases

VISA MASTERCARD VISA DEBIT ELECTRON DEBIT SOLO SWITCH (if paying by credit/debit card please complete the following section)

CREDIT/DEBIT CARD NO: _____

VALID FROM DATE: _____ EXPIRY DATE: _____ ISSUE NO (if applicable): _____ NAME ON THE CARD: _____

3 DIGIT SECURITY CODE (on back of card): _____ ADDRESS CARD REGISTERED TO: _____

POSTCODE: _____ CARD HOLDER SIGNATURE: _____

All prices include VAT, except Orders of Service, which are VAT exempt